

**MINUTES OF ANNUAL FIRST MEETING OF ALDHAM PARISH COUNCIL
HELD ON 28th MAY 2020**

(Note this was a “virtual” meeting as a result of existing COVID-19 lockdown restrictions; all documentation requiring “wet” signatures will be subsequently completed by local circulation)

Participating : Parish Councillors Beaver, Crockatt, Glazin, Hart, Ralph and the Clerk Mr D. Brown

1. Election of chairman

Mr Ralph having indicated he was willing to stand was unanimously elected.

2. Other appointments

Mr Beaver having indicated he was willing to stand, he was proposed as vice-chairman by Mr Ralph and was unanimously elected.

3. Apologies for absence

There were none.

4. Minutes of the previous meeting

Matter deferred to a later date

5. Matters arising

There were none.

6. Time for residents

There were none present.

7 a) Approve submission of Certificate of Exemption

The contents and implications of the Certificate of Exemption were noted and the certificate was approved for submission to the external auditors.

b) Adoption of annual governance statement

The chairman provided the statement from the annual audit return form and asked that it be adopted for the current year. This was agreed unanimously by the meeting.

c) Adoption of annual accounts

The chairman presented the accounts for the year to 31st March 2020, which had been audited by Mrs LP Bray, as internal auditor. These were agreed unanimously by the meeting.

8. Finance

The chairman proposed that Mrs Bray should be paid £15.00 for the internal audit work and this was agreed unanimously.

9. Correspondence

All correspondence requiring attention has been circulated and/or dealt with date.

10. Footpaths

No matters arising

11. Any other business

No other relevant business was recorded.

12. Date of next meeting

The next meeting date will be determined later as the implications of current restrictions make matters clearer.